



REQUEST FOR SCHOOL RECORDS

To the Parent: This form is intended to be given to your student's current school to request that grade reports and testing information be sent to New Covenant School. The school may request that you use a form which they provide instead.

Student Name: _____

Please send a copy of my child's school records, including test results and grade reports from the current and previous academic year to:

New Covenant School
Attn: Admissions
9 Westminster Ave.
Arlington, MA 02474

or email to info@newcovschool.org

Parent or Guardian Signature: _____

Date: _____

To the Current School: This is not a request for the student's permanent record. The student is applying for admission to New Covenant School. It is the responsibility of the family to notify you of the student's enrollment at another school and request transfer of permanent records at that time.